

Annual Quality Assurance Report (AQAR)

2013-14

Submitted to



NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

PoBox No :1075 , Nagarbhavi, Bangalore -560072



Submitted By



GOVERNMENT ARTS COLLEGE (AUTONOMOUS)

(Affiliated to Bharathidasan University, Re Accredited with "A" by NAAC)

KARUR - 639 005, TAMILNADU

Phone: 04324 -257534

Fax: 04324 257534

Email: gac@karurgovtartscollege.com

Website: www.gackarur.ac.in,

Track ID: **TNCOGN10077**

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

1. Details of the Institution

1.1 Name of the Institution	Government Arts College
1.2 Address Line 1	Thanthonimalai
Address Line 2	-----
City/Town	KARUR
State	Tamilnadu
Pin Code	639005
Institution e-mail address	gac@karurgovtartscollege.com
Contact No.	04324-257534
Name of the Head of the Institution:	Dr.R.PARI
Tel. No. with STD Code:	04324-257534
Mobile:	09443515527
Name of the IQAC Co-ordinator:	Dr.S.Jagadees Pandi
Mobile:	7639243138
IQAC e-mail address:	gac@karurgovtartscollege.com
1.3 NAAC Track ID	TNCOGN10077

1.4 NAAC Executive Committee No. & Date:

EC(SC)/01/RAR/99 Dated May 05,2014

1.5 Website address:

www.gackarur.ac.in

Web-link of the AQAR:

www.gackarur.ac.in/AQAR2013_14.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	3 Star	---	2000	5 years
2	2 nd Cycle	B+	761/1000	2006	5 years
3	3 rd Cycle	A	3.17	2014	5 years

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

02/02/2010

1.8 AQAR for the year (for example 2010-11)

2013-2014

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR 2013-14 16/09/2015

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

Type of Institution	Co-education	Men	Women
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Urban	Rural	Tribal
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Financial Status	Grant-in-aid	UGC 2(f)	UGC 12B
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Grant-in-aid + Self Financing	Totally Self-financing	
	<input type="checkbox"/>	<input type="checkbox"/>	

1.11 Type of Faculty/Programme

Arts	<input checked="" type="checkbox"/>	Science	<input checked="" type="checkbox"/>	Commerce	<input checked="" type="checkbox"/>	Law	<input type="checkbox"/>	PEI (Phys Edu)	<input type="checkbox"/>
TEI (Edu)	<input type="checkbox"/>	Engineering	<input type="checkbox"/>	Health Science	<input type="checkbox"/>	Management	<input checked="" type="checkbox"/>		
Others (Specify)	<input type="text" value="Nil"/>								

1.12 Name of the Affiliating University (*for the Colleges*)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input checked="" type="checkbox"/>		
University with Potential for Excellence	<input type="text" value="---"/>	UGC-CPE	<input type="text" value="---"/>
DST Star Scheme	<input type="text" value="---"/>	UGC-CE	<input type="text" value="---"/>
UGC-Special Assistance Programme	<input type="text" value="---"/>	DST-FIST	<input type="text" value="---"/>
UGC-Innovative PG programmes	<input type="text" value="---"/>	Any other (<i>Specify</i>)	<input type="text" value="---"/>
UGC-COP Programmes	<input type="text" value="---"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="7"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="2"/>
2.3 No. of students	<input type="text" value="0"/>
2.4 No. of Management representatives	<input type="text" value="0"/>
2.5 No. of Alumni	<input type="text" value="1"/>
2.6 No. of any other stakeholder and Community representatives	<input type="text" value="1"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="1"/>
2.8 No. of other External Experts	<input type="text" value="1"/>
2.9 Total No. of members	<input type="text" value="13"/>
2.10 No. of IQAC meetings held	<input type="text" value="5"/>

2.11 No. of meetings with various stakeholders:	No.	<input type="text" value="2"/>	Faculty	<input type="text" value="5"/>
	Non-Teaching Staff, Students	<input type="text" value="5"/>	Alumni	<input type="text" value="1"/>
			Others	<input type="text" value="0"/>

2.12 Has IQAC received any funding from UGC during the year?	Yes	No
If yes, mention the amount	<input type="text" value="Rs.3,00,000"/>	<input checked="" type="checkbox"/>
		<input checked="" type="checkbox"/>

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.	<input type="text" value="0"/>	International	<input type="text" value="0"/>	National	<input type="text" value="0"/>	State	<input type="text" value="0"/>	Institution Level	<input type="text" value="0"/>
------------	--------------------------------	---------------	--------------------------------	----------	--------------------------------	-------	--------------------------------	-------------------	--------------------------------

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Collected Feedback from students on NAAC based criteria on various stake holders through manual process followed by analysis;
- Installation of WiFi facility in the Campus;
- The IQAC has been involved in preparing many reports highlighting the activities of the college such as Annual Report, magazine etc;
- During the academic year 2013-14, the members of the IQAC were actively involved in the compilation of the Self Study Report for the third cycle of NAAC reaccreditations, and coordinating the visit of the NAAC Peer Team

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Preparation for extension of Autonomous status	Updated documents were kept ready for evaluation. Autonomous status was extended for next five years.
Promotion of research	College research committee was constituted. The initiative helps to build on research based activities in the campus and can bring together a sustained network of institutional links.
Contribution to environmental awareness	Solar panel system has been erected in the campus as energy conservation measure
Enhancing connectivity and Networking	College Website has been well designed and regular updation is being done On line hall ticket is issued and the results are also published in the college website

* Attach the Academic Calendar of the year as Annexure. (Attached in Annexure -I)

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

The suggestions recommended in the future plans of the previous AQAR 2012 – 2013 were implemented over this academic year, such as:

The installation of the Network resource centre and College Research Committee (CRC) has set the tone for an enhanced and efficient output in communication, academic tie-ups and collaborative knowledge development and has generated greater research activities in the campus.

Approval by the College Academic Council for designing website and the upload of results in the Website

Enhancement of Wi-Fi facility to all the departments and Computer Labs

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	8	2	Nil	Nil
PG	12	Nil	Nil	Nil
UG	15	Nil	Nil	Nil
PG Diploma	Nil	Nil	Nil	Nil
Advanced Diploma	Nil	Nil	Nil	Nil
Diploma	Nil	Nil	Nil	Nil
Certificate	1 (CLP)	Nil	Nil	Nil
M.Phil	6	2	Nil	Nil
Total	42	4	Nil	Nil
Interdisciplinary	---	----	----	---
Innovative	---	----	----	---

1.2 (i) Flexibility of the Curriculum: CBCS /Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	27
Trimester	Nil
Annual	19

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure (Annexure -II)*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The curriculum was restructured in 2012-13 and hence no changes were made in the current year.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

The department of Economics and Physics have attained the status of Research departments as these departments were recognised by Bharathidasan University as Centre for Research

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
111	90	21	Nil	31(Guest Lecturers)

2.2 No. of permanent faculty with Ph.D.

57

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	28	0		0	0	0	0	0	28

2.4 No. of Guest and Visiting faculty and Temporary faculty

31	0	0
----	---	---

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	18	86	18
Presented papers	13	57	-
Resource Persons	-	-	3

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Soft skill training programme to students
- Experiential learning through field trips/ Educational tours/ Industry/ Institution visit
- ICT enabled Teaching
- E- learning Portal
- Entrepreneurship development programmes

2.7 Total No. of actual teaching days during this academic year

182 Days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Photocopy, Hall tickets are uploaded in the Website, Results of semester examinations are also published in the Website

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

Since the college is an autonomous institution every staff becomes a member in the Board of studies and involves curriculum restructuring and syllabi revision.

Besides a few staff in both arts and science discipline are members of Board of study in other colleges and universities.

The syllabus is revised and restructured in accordance with the feedback from the concerned course teachers and interaction in the department and the necessary changes are incorporated.

2.10 Average percentage of attendance of students

88.4 %

2.11 Course/Programme wise distribution of pass percentage:

Sl. No.	UG Programme	Total No. of students appeared for exam	Pass %				
			Distinction	I Class	II Class	III Class	Pass %
1	B.Sc., Botany	37	8	86	--	--	95
2	B.SC., Chemistry	69	7	74	3	--	84
3	B.Sc (Computer Science)	48	12	58	25	3	98
4	B.A., English	44	--	50	33	13	96
5	B.A., History	66	2	60	35	2	97
6	B.SC., Maths	68	27	67	2	--	96
7	B.SC., Geography	29	1	99	--	--	100
8	B.SC., Physics	65	23	51	15	6.5	96
9	B.SC., Zoology	28	7	93	--	--	100
10	B.COM	89	11	56	33		100
12	B.A Tamil	55	15	85	--	--	100
13	B.A Economics	34	0	74	26	--	100
14	BBA	40	0	87	13	0	100

Sl. No	PG Programme	Total No. of students appeared for exam	Pass %				TOTAL
			Distinction	I Class	II Class	III Class	
1	M.Sc., Botony	22	27	68	--	--	96
2	M.Sc., Chemistry	24	--	84	--	--	84
3	M.Sc., Computer Science	28	12	88	--	--	100
4	M.A., English	30	--	76	24	--	100
5	M.A., History	25	--	99	--	--	99
6	M.SC., Maths	23	26	74	--	--	100
7	M.SC., Geography	20	12	78	5	--	95
8	M.SC., Physics	23	18	60	22	--	100
9	M.SC., Zoology	22	41	55	--	--	96
10	M.COM	25	8	92	--	--	100
11	M.A Tamil	35	16	84	--	--	100
12	M.A Economics	23	--	100	--	--	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC holds regular periodical meetings to make an assessment of teaching and learning process

Arranges and analyses the feedback from students on curriculum, teaching, learning and evaluation.

IQAC facilitates discussion, suggests remedial measures and give advice to the administrative body on various quality parameters for enhancing and enriching better output of the institution.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefited</i>
Refresher courses	9
UGC – Faculty Improvement Programme	---
HRD programmes	---
Orientation programmes	---
Faculty exchange programme	---
Staff training conducted by the university	2
Staff training conducted by other institutions	---
Summer / Winter schools, Workshops, etc.	6
Others	---

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	41	20	--	Nil
Technical Staff	--	--	--	--

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

By the establishment of College Research Committee (CRC) the college creates and facilitates a conducive environment to register for PhD program, motivation to apply for minor/major research projects by staff and, providing technological information to take up research work

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	5	4	---
Outlay in Rs. Lakhs	9,60,300	57,15,600		

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	3	---	---
Outlay in Rs. Lakhs	1,00,000	9,10,000	---	---

3.4 Details on research publications

	International	National	Others
Peer Review Journals	55	18	5
Non-Peer Review Journals	2	1	--
e-Journals	--	--	--
Conference proceedings	11	---	---

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2 yrs 2013-14	UGC, DST,ICSSR	36,53,600	16,00,000
Minor Projects	One year 2013-14	UGC	2,50,000	1,80,000
Interdisciplinary Projects	--	---	---	---
Industry sponsored	--	---	---	---
Projects sponsored by the University/ College	---	---	---	---
Students research projects <i>(other than compulsory by the University)</i>	3 months	TANSCHÉ	60,000	60,000
Any other(Specify)	---	---	---	---
Total			39,63,600	18,40,000

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organised by the institution

Level	International	National	State	University	College
Number	--	5	4	---	---
Sponsoring agencies	---	UGC ICHR	UGC ICSSR	---	---

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for the current year in lakhs :

From Funding agency	39,63,600	From Management of University/College	---
Total	39,63,600		

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
1	--	1	--	--	--	--

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

39
70

3.19 No. of Ph.D. awarded by faculty from the Institution

6

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF	1	SRF	--	Project Fellows	4	Any other	--
-----	---	-----	----	-----------------	---	-----------	----

3.21 No. of students Participated in NSS events:

University level	250	State level	--
National level	--	International level	--

3.22 No. of students participated in NCC events:

University level	20	State level	6
National level	8	International level	--

3.23 No. of Awards won in NSS:

University level	1	State level	--
National level	--	International level	--

3.24 No. of Awards won in NCC:

University level State level
 National level International level

3.25 No. of Extension activities organized

University forum College forum
 NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility (**Annexure -III**)

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	27 Acres	--	Govt.of Tamilnadu	27 acres
Class rooms	55	--	”	55
Laboratories	9	1	”	10
Seminar Halls	2	Nil	”	2
No. of important equipments purchased (1-0 lakh) during the current year.	4	2	Autonomous grant, UGC, DST	6
Value of the equipment purchased during the year (Rs. in Lakhs)	6,90,000	3,09,000	Govt.of Tamilnadu	9,99,000
Others	--	---	---	

4.2 Computerization of administration and library

- Use of Computer Software for Pay-roll, Tax Deduction, Salary, arrear bill, Fee Collection, Students Scholarships, are the computer based work done by college office
- Exam Panel, Examiner selection and Hall Tickets are computerized.
- CA marks computed and included to the End – Semester mark sheets.
- Declaration of results is executed online.
- Arrear Exam information, Hall tickets and results are declared online.
- Information on Admissions, results and announcements such as seminar/conferences through website.
- Wi-fi facility enhances the use of internet by the students
- No of internet connectivity rose to 44 systems and all the department were given connection facility
- The newly established network resource centre facilitates both staff and students to get access of their needed forms

4.3 Library services:

	Existing (up to 2012-13)		Newly added (2013-14)		Total	
	No.	Value	No.	Value	No.	Value
Text and Reference Books	53243	21,16,182 (for 10892 books)	1677	5,35,000	54920	26,51,182
e-Books	---	---	11,000	NA	11,000	NA
Journals	60	109814	47	1,16,244	107	
e-Journals	--	---	---	---	---	---
Digital Database	---	---	---	---	---	---
CD & Video	23	NA	16	NA	101	NA
Others (specify)	---	---	---	---	---	---

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	272	3	44 systems + wifi	--	---	6	14	--
Added	3	--	--	--	--	1	--	--
Total	275	3	44	--	--	7	14	--

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Thirteen of the staff members have undergone soft skill training by ILFS by a mission programme of TANSICHE. These trained teachers became trainers for soft skill to the students. All the 3590 students have been given soft skill training.
- Campus wi-fi access for staff and students
- Net work resource centre facilitates to supply all college related forms for staff and students

4.6 Amount spent on maintenance in lakhs :

i) ICT	2.01
ii) Campus Infrastructure and facilities	4.47
iii) Equipments	17.7
iv) Others	6.09
Total :	30.27

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC plays an important role in enhancing awareness of student support services.

- Feedback collected from students on various student support services at the end of the year for due consideration
- Information regarding scholarships and other financial assistance is given to the students through display on notice boards and announcements through circulars
- Dissemination of information to staff , research scholars and students on various aspects such as UGC notices on schemes for colleges

5.2 Efforts made by the institution for tracking the progression

- The institution is maintaining the data of every student who gets admission.
- Regular internal tests are conducted.
- Slow learners are identified in the first internal test in the first semester.
- Comparative analysis of subject and paper-wise results are worked out.

5.3 (a) Total Number of students (2013-14)

Course	Male	Female	Total
UG	903	1691	2594
PG	334	534	868
M.Phil	32	60	92
Ph.D	16	20	36
Total	1285	2305	3590

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men	No	%	Women	No	%
	1285	35.8		2305	64.2

2012 -13						2013 -14					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
18	1120	40	2242	8	3428	18	1167	40	2361	4	3590

Demand ratio 1:3

Dropout: 2.7 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Funds received (XII Plan grant) from UGC for coaching NET/ SET exams and Remedial coaching. Co-ordinators were appointed, for each competitive exam and coaching classes and regular classes were conducted.

TNPSC Group IV and II coaching classes were organized in collaboration with District Employment office as part of Govt Initiative.

No. of students beneficiaries 492

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- Tutor ward system
- Counselling by class teacher for under achievers
- Special/coaching classes for slow learners

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
6	324	129	----

5.8 Details of gender sensitization programmes

The college is having a women forum consisting of women faculty, women alumni and students. It regularly organises programmes at institutional and university level about various themes on women issues. The forum celebrates international women day on 8th March every year. Besides it gives counselling for the issues of female students as well.

The course Gender study is a part of curriculum on academic structure for UG courses.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount (Rs)
Financial support from institution	--	--
Financial support from government (Tamil medium fund)	679	2,71,600/-
Financial support from government (Scholarship)	2985	70,09,074/-
Number of students who received International/ National recognitions	Nil	---

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- Increased transport facility
- Installation of water doctros and better sanitation facilities
- Increased number of library books
- high speed connectivity of internet
- Increased number of on-campus placements/part-time opportunities
- Research programmes (part time/full time)

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

It is our vision to persuade every mind in this temple of learning to tirelessly seek the truth to face the challenges of the times and honestly participate in the establishment of universal peace, progress and love.

Mission

It is our mission to create in everyone an honest searching mind to be ready for value-based creative citizenship for regional, national and global peace and progress.

6.2 Does the Institution have a management Information System

- Yes, Information received from the Government, DCE, University and other sources is routed to the Department and staff through the Principal and College Office for administrative decision making.
- Information from the departments to the Principal/College Office is always forwarded through the HODs for appropriate actions.
- The Academic council analyses these inputs received from/to the departments as well as from / to outside the institution in its regular meetings to take appropriate actions.
- All important notifications from DCE/University /Collectorate/UGC as well as other examination related information are presently received /sent through email and post.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Board of Studies in each department meets once in two year to discuss the necessary changes in curriculum. The changes in curriculum are made to keep pace with the changes in technology and the current expectation of job market.

6.3.2 Teaching and Learning

Both conventional and innovative methods of teaching are in practice

- Black board teaching, assignments, seminar and group discussions
- Interactive white board display board installed in many departments
- Laptop use by students and staff in class room teaching
- LCD projectors are installed in each department for innovative teaching
- Experiential learning through field/ industrial visit

6.3.3 Examination and Evaluation

- The question setting and valuation of internal exams are done by the concerned class teachers
- External Question paper setting and Central valuation by external examiners are in practice for all UG and PG programmes.
- Results are published within 30 days from the date of the last exam. Supplementary exam is conducted for final year students who have not cleared up to two papers.

6.3.4 Research and Development

- The Research Committee of the college encourages and assists the faculty in the preparation of research proposals for minor and major projects
- Created conducive environment for M.Phil and Ph.D. Registration

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library: Networking has been installed in the library which facilitates access of information on various types such as online databases and e- books. No. of Journals and Books have been considerably increased.

ICT One class room was converted into a Smart classroom equipped with AV aids. Every department has been provided LCD projector. A multimedia language lab, computer labs provide opportunities for hands-on training to students.

Infrastructure In order to ensure safety and security of the campus community, the college is under central surveillance with the installation of CCTVs at several locations in the campus. Fire extinguishers have been installed.

6.3.6 Human Resource Management

- Organising personality development programmes
- Training to the staff members by attending refresher/orientation courses
- Personnel counselling and guidance to students
- Monitoring students discipline

6.3.7 Faculty and Staff recruitment

Recruitment of staff is done by the Directorate of Collegiate Education, Government of Tamilnadu. The college adheres to the rule of the Government on faculty recruitment.

Tamil Nadu Public Service Commission recruits non-teaching staff members and the Director of Collegiate Education appoints them for various positions.

6.3.8 Industry Interaction / Collaboration

- A Few science departments of our college have established linkages with industries.
- Students from Science, Commerce and Business Administration periodically visit the industries and institutes to develop their knowledge in practical aspects.
- Inviting industrial personalities for guest lectures in all the departments is a practice to balance theory and practice of education.

6.3.9 Admission of Students

Admission to UG and PG and research programmes are made through General Counseling as per the State Government and Bharadhidasan University norms. A detailed prospectus, which includes course content and counseling dates, are issued along with the applications. Counseling dates are also advertised prominently in news daily, local television channels with greater coverage.

6.4 Welfare schemes for

Teaching	Provident Fund Scheme, Health Insurance, Thrift, Pongal Bonus, FIP, Maternity leave, Festival Advance, Medical Leave, Earning leave.
Non-Teaching	Provident Fund Scheme, Health Insurance, Thrift, Pongal Bonus, FIP, Maternity leave, Festival Advance, Medical Leave, Earning leave.
Students	Bus pass, Laptops, Scholarship, Free hostel, Bank Account, students cooperative store.

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes

✓

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	AG and Govt. Audit for five years in once (last audit 2009-10)	Yes	Principal and Academic council
Administrative				

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes

✓

No

For PG Programmes

Yes

✓

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Online publication of semester results and Hall Ticket
- Installation of new software at the cost of Rs 2lakh to enhance the output of examination section
- The printing of mark statement include the feature of the photograph of the student

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

Contributes Financial Assistance – A Few numbers of Ro system - Water Doctors were installed in the campus;

Shoulders the responsibility along with the management for conducting the convocation every year.

6.12 Activities and support from the Parent – Teacher Association

- The college has an active Parent- Teacher forum. Periodical meetings are held to discuss the various parameters. Suggestions and feedback from the forum are carefully considered for implementation.
- From the fund of PTA, payment of salary is done to a few teaching and non-teaching/support staff.

6.13 Development programmes for support staff

- Office staff have been deputed for salary ECS disbursement training and other training programmes instituted by the Government.
- Computer literacy classes for admin/non-teaching staff.
- Necessary permission and encouragement is given to support the staff members to update themselves in administrative and technical oriented fields.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Regular Tree Plantations and Green Campus Drives by Departments, clubs, NCC and NSS volunteers
- Installation of Solar power energy in the campus

Criterion – VII_7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Dress code/Uniform for all UG and PG students
- Ragging free campus.
- Opening of Savings Bank accounts for students for direct credit of scholarships.
- Free Laptop distribution.
- Single Window Counselling system for all Admissions to UG and PG Courses
- Centralised Model Exam Schedule
- Introduction of New courses and Research Departments
- ICT enabled teaching
- Soft skill training to students

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Extension of Autonomy for the next four years
- Enhanced research output: establishment of College Research Committee
- Introduction of new courses: existing courses become research centres
- Submission of Self Study Report to NAAC

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Revision of curriculum based on feedback and on par with the national and international standards
- More number of skill based elective and optional papers. Value education, capacity building, soft skill programme and gender studies to all UG students

7.4 Contribution to environmental awareness / protection

- Celebration of Environment day Environmental Education Club
- Keeping the class rooms as well as college campus clean and tidy by the students themselves.
- Campus Cleaning Drives by NCC and NSS students and Environment Club volunteers.
- Tree Plantations activities by various Departments and clubs
- Environmental awareness campaign by Environmental education club

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Annexure -IV

8. Plans of the institution for the next year

- Audio Visual Equipments will be fitted in all the class rooms
- Smart class rooms to be constructed in all the departments.
- Computer systems with high speed internet connection will be installed in all class rooms.
- Advanced computing equipments will be installed together with essential accessories in the research departments.
- Advanced lab equipments will be purchased and installed to ease research work in science departments.
- Library will be equipped with more number of e-books, physical books and National and International Journals
- Herbal Garden with Endangered plants to be preserved

Name DR.S. JAGADEES PAAND Name Dr. R. PARI.

S. J. Parthasarathy
Signature of the Coordinator, IQAC

Dr. R. Pari.
Signature of the Chairperson, IQAC
PRINCIPAL
Govt. Arts College (A)
THANTHONIMALAI,
KARUR - 639 005.
DOCCode. GI 201.

Academic Calendar for the Year 2013-14

Date (s)	Events
20.6.13	College reopens for the academic year 2013-14
20.7.13	12 th Graduation Day ceremony
27.07.13	Population awareness campaign& Rally
01.08.2013	Commencement of First Internal test for odd semester
05, 06 .08.13	Visit of Autonomous committee review
15.08.2013	Independence day celebration
23.08.2013	Commencement of second internal test
10.10.2013	Commencement of model exam
31.10.2013	End of odd semester
04.11.2013	Commencement of odd Semester exams
02.12.2013	Reopens for even semester
03.12.2013	Declaration of Semester exam results
20.01.2014	Commencement of first internal exams
31.01.2014	13 th Graduation day ceremony
10.2.2014	Commencement of second internal test
10.2.2014	Workshop on advanced materials for Science and Technology
17.2.14	Seminar on Environmental Awareness by Environmental Education Club
19.2.14 to 22.2.14	Short term course on Positive Discrimination sponsored by UGC
28.2.2014	National seminar on Recent Trends in Chemistry
21.03.2014	Commencement of model exams
17,18&19 .04.14	NAAC Peer Team Visit
21.04.14	Commencement of Even Semester exams

Analysis of Feed Back from Stakeholders

Sl No	Stakeholder	Parameter	Excellent (%)	Good (%)	Average (%)	Needs Improvement (%)
1	Alumni	Curriculum	5	80	6	4
		Library	7	23	60	10
		Infrastructure	12	63	15	10
		Lab	10	65	8	17
		Placement	10	10	75	5
2	Parents	Organization and Management	95	3	2	--
		Infrastructure	5	80	13	2
		Student support and progression	5	75	12	5
		Placement	10	5	70	15
		Healthy Practices	4	81	12	3
3	Students	Curriculum	10	80	10	--
		Faculty resources	55	43	2	
		Library	7	20	72	3
		Lab	3	50	40	3
		Placement	6	5	65	24
		infrastructure	3	72	24	1
		Extension activities	62	35	3	--

Annexure III

The college has eight students clubs, as part of extension activities, to create awareness of institutional and social responsibility. Some of the activities performed by these clubs during the year 2013-14 are listed below.

Leo Club

- Organized Eye Donation awareness Camp in Collaboration with Parent club of Sivakasi.
- Organized Three day Eye screening Camp to disseminate the Awareness of Eye donation.

Population Education Club

- Participated in the Road rally for awareness campaign on evils of rising population

Youth Red Cross

- Organized Blood Donation camp at college campus
- Participated in the Awareness rally programme on voter's awareness
- Organized First Aid training Programme and disaster management
- Organized Dental Screening Test camp. Dr. Kumaran MDS was the chief guest.

Environmental Education Club

- Organised a rally and fair on environmental awareness

Rotract Club

- Participated in the Blood donation camp organised by the District rotary Club.
- Organised an awareness Rally on 'Go Green Save Water' in association with District Rotary club
- More than 150 students of Rotract club participated in the awareness rally on Evils of Alcohol Consumption

SWOT Analysis

<p>Strength</p> <p>Highly qualified and dedicated faculty, committed to student welfare</p> <p>A large number of scholarships disbursed for the students of economically backward</p> <p>Broad-based curriculum with emphasis both on skills development and knowledge building</p> <p>Best Practices – Uniform and ID</p> <p>Better ICT –Wifi and BSNL landline connection throughout the campus</p> <p>Transparent and equity based admission process</p> <p>Eco-friendly, green campus partially powered by solar energy</p>	<p>Challenges</p> <p>Limited man power resources</p> <p>Industry institution interaction and MoU</p> <p>Increasing transport facilities</p> <p>Developing and enriching communication skills to the students</p> <p>Creating abroad opportunities to students</p>
<p>Opportunities</p> <p>Opportunities for obtaining more research projects from funding agencies.</p> <p>Scope for initiation of more UG and PG and research programmes.</p> <p>Scope for obtaining and utilizing funds for Infrastructure strengthening.</p> <p>Scope for upgrading the institution to the status of College with Potential for Excellence.</p> <p>Scope for increasing infrastructure –increasing the built up area of the campus</p>	<p>Weakness</p> <p>Low concentration of certificate course</p> <p>Lack of modern and ICT equipped class rooms- Many classroom are running in age-old buildings covered with asbestos</p> <p>Lack of industry tie-ups</p>

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
DST	-	Department of Science and Technology
GATE	-	Graduate Aptitude Test
ICSSR	-	Indian Council of Social Science research
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TANSICHE	-	Tamilnadu State Council for Higher Education
TEI	-	Teacher Education Institution
UGC	-	University Grants Commission
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
